

City of Brisbane

Agenda Report

TO: Honorable Mayor and Council

FROM: Clay Holstine, City Manager

SUBJECT: 2014 Workplan

DATE: For City Council Meeting of March 25, 2014

Attached is the booklet with the 2014 workplan. As you will note the format has changed significantly from previous workplans. The document is organized into four major subject areas.

1. Planning
2. Community Planning
3. Economic Development
4. Financial Management

In addition, a high-level purpose statement is provided as well as the appropriate Community Value(s), which Council worked to define and refine before they were published in the 2012-13 budget.

As we were organizing this document the multidisciplinary aspect of many, if not most, city projects and efforts became clearer. This document attempts to better grasp this concept. Many of the workplan items are combined into a single item. For example, the Baylands EIR workplan item has subsections to include Sustainability planning, economic feasibility and financial sustainability analysis, and the community survey.

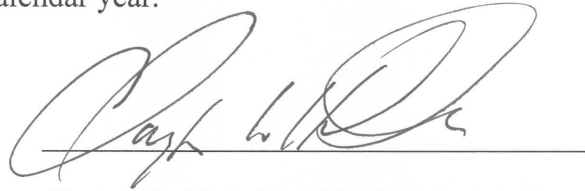
Under Financial Management, the waste franchise agreements are combined with the Regional Water Quality permit as these franchises will address both in content as well as financially the City's strategy in meeting permit requirements. The franchise agreements themselves have both service level, land use planning and financial impacts. What becomes clearer is that clean and distinct demarcations of projects become problematic. That said, the specific category a project is listed in (the categories listed above), is less important than the coupling of issues together that have significant interplay.

One obvious observation is the difference between Planning and Community Planning items. For the purposes of this document, Planning items have a predominance of focus on eventual land-use planning and are generally under the direction of the Planning Department as the lead city staff. As you can see, even though Planning may be lead, many city disciplines are involved as well as Council, Planning Commission, citizens, etc.

Community Planning is distinguished by a greater emphasis on public works. In many cases, the Public Works Department is lead, but as with Planning items, these are multidisciplinary issues that involve many city department and staff as well as the appointed and elected policy leadership of the city.

Finally, I have also attached a listing of the 2013 workplan items and the corresponding number (#) to transition to the 2014 workplan. Some items from 2013 have been completed. Others are dropped for various reasons from the 2014 workplan. In some cases they are essentially completed as least as far as the 2013 objectives were concerned, for example, the former RDA and Successor Agency workplan item. The History Book project was left off only because we are very close to completion on that.

Even though an item may have been left off, it certainly does not mean that city staff resources and Council attention won't be committed to that item if events deem it necessary. High Speed Rail, which is largely dormant as an issue at the moment, is one potential although staff does not anticipate this becoming an issue in the current calendar year.

A handwritten signature in dark ink, appearing to read "Clayton L. Holstine", written over a horizontal line.

Clayton L. Holstine, City Manager

2013 List of City Works

The following is a list of issues and topics that City staff, at Council direction, is currently engaged in. This list is not in any priority and should be read as a compilation of items only. This list is by no means an exhaustive statement of staff workload.

Table of Contents:

2014 Status

| | |
|--|------------------|
| 1. Recology Expansion and Remodel | # 1. |
| 2. Baylands EIR and Specific Plan | # 2 |
| 3. Sierra Point Design Guidelines | # 5 |
| 4. Community Park Playground Equipment Project | Completed |
| 5. Redevelopment and the Successor Agency | Not included |
| 6. Affordable Housing Projects | # 4 |
| 7. High Speed Rail | Not included |
| 8. EPA/ NREL Renewable Energy Grant | Completed |
| 9. Water and Sewer Rates | # 17 |
| 10. Airport Noise | #12 |
| 11. Teen Center and Services | #13 |
| 12. History Project | Almost completed |
| 13. Sustainability Subcommittee | # 2A |
| 14. Fire Station | Completed |
| 15. Form Based Codes | #14 |
| 16. Economic Development | #14 |
| 17. Green Building Ordinance Review | # 9 |
| 18. Budget and Fiscal Planning | #16 |
| 19. Baylands Soils Processing Permit | # 6 |
| 20. Geneva Ave/ Candlestick Project Study Report (PRS) | #11 |
| 21. Grading Ordinance Revision | #8 |
| 22. BAWSCA and Water Supply Issues | Not included |
| 23. High School Subcommittee | Not included |
| 24. OPEB | # 17 |
| 25. Collective Bargaining Strategy | Completed |
| 26. 2014-2022 Housing Element | #4 |
| 27. EIR General Plan | #3 |
| 28. City Attorney Recruitment | Completed |
| 29. Waste Franchise Renewal or Bidding | #15 |
| 30. Quarry Permit | #7 |
| 31. Streets Safety Committee | #10 |
| 32. HCP Review | Not included |
| 33. NPDES permit | #15 |